



## ENTERING GERMANY WITHOUT A VISA

If you enter Germany without a visa, you will have to register at the Foreigners' Office after your arrival. If your stay exceeds three months, you will have to apply for a residence permit. The following documents are required for each step:

### REGISTRATION WITH THE CITY OF OSNABRÜCK

- completed registration form (available from university)
- accommodation provider confirmation
- copy of valid passport (plus all pages containing content, e.g. stamps, etc.)
- if applicable: copy of valid residence permit from another EU country

### APPLICATION FOR A RESIDENCE PERMIT

- biometric passport photo (can be taken at the Foreigner's Office)
- proof of health insurance
- enrollment certificate
- proof of sufficient funding  
(e.g. bank statements, blocked account, proof of scholarship, declaration of commitment or similar)
- fee 100 €  
(free of charge for holders of a German scholarship; in this case, please submit corresponding proof)

At the beginning of each semester, both Osnabrück University of Applied Sciences and Osnabrück University organise a group appointment for new international students in cooperation with the Foreigners' Office. We strongly recommend that you attend this appointment to complete your registration formalities! Dates will be published on both universities' websites in advance.

In case you cannot attend the group appointment, you will have to make an individual appointment with the foreigners' office. Please send an e-mail containing your full name, date of birth and purpose of your request at [abh@osnabrueck.de](mailto:abh@osnabrueck.de). Please note: To obtain an individual appointment may take some time.

#### **Osnabrück University International Office**

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#### **Osnabrück University of Applied Sciences Center for International Students**

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#### **Osnabrück University of Applied Sciences Center for International Mobility**

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